

Dear Parent,

Excel International School's management, senior academic and administrative leaders, educators, and staff extend their best wishes at the end of the academic year.

We would like to take this opportunity to convey our heartfelt gratitude to you all for your tremendous support of your child/children and the school in ensuring their access to a high-quality education.

Through this message, we would like to thank you for your contributions during the academic year 2023 and discuss with you a few key issues on which we would want to focus in the next academic year 2024 in order to deliver outstanding education services to all of our children.

**Please be reminded of the following key details:**

**1. Final Open House for the AY 2023**

Please join us for the final **Open House** of this academic session on **Wednesday, 3rd July 2024 from 8:30 AM to 1 PM**. This will be an excellent opportunity for parents to meet their child's class teacher and collect the final Report Cards and Term 3 answer scripts (Grades 4 to 8) upon fee clearance.

**2. End of Academic Year Parent Survey**

As the academic year wraps up, we are thankful for your ongoing support and partnership.

Please take the time to complete this comprehensive survey <https://forms.gle/PpkNv7sUkDDYNnaEA>. Your feedback on how this academic year has been for your child/children is valuable to us. The information we collect will significantly contribute to our school improvement plan, providing solid evidence of our commitment to excellence and growth.

Thank you for your active participation in this request.

**3. Enrolment for Academic Year 2024-25**

To enrol your child for the new academic year:

- Kindly clear the previous year's dues (if any) and
- Pay applicable school fees from **19<sup>th</sup> August 2024 (Monday)** onwards to any disruption of the tuition services.

**Mode of Fee Payment**

- Onsite Transaction (in-school), Zenda App or Bank Transfer
  - Make sure to send a screenshot of the bank transfer payment by email to **fees.excel@eisalain.com**

Excel International School	
Account Name	Excel International School
Bank Name	Sharjah Islamic Bank
Account No.	0012153438002
IBAN No.	AE550410000012153438002
Swift code	NBSHAEASXXX
Branch	HBZ Stadium
Currency	AED
Address-2	Al Ain, Abu Dhabi, U.A.E

We appreciate your attention and cooperation in this regard.

#### 4. **New Admissions to EIS**

Admissions are open for all grades of KG - Grade 9, wherever seats are available. For further details, visit our school website at [www.eisalaian.com](http://www.eisalaian.com).

#### 5. **Summer Break**

The summer break for students begins on **6<sup>th</sup> July 2024 (Saturday)** till **25<sup>th</sup> August 2024 (Sunday)**.

Please be reminded that the **school administrative office will be closed from July 6<sup>th</sup>, 2024**, for the summer holidays and will reopen on August 19<sup>th</sup>, 2024 (Monday) from 8 AM to 2 PM.

**Important:** Any requests for documents (i.e. Report Card, Transfer Certificate, Payment Invoice, etc.) must be made or informed before July 5, 2024. Otherwise, the request will only be processed after the school reopens in August 2024.

We request you to visit our school website at [www.eisalain.com](http://www.eisalain.com) for regular updates. For urgent concerns, you may contact the following from 8 AM – 2 PM (Monday – Thursday) and 8 AM – 12 NN (Friday).

Name: **Ms Saba Mohammed**, Receptionist, Focal Point Management Consultancy

Phone Number: 03-7648113

Email: [info@eisalain.com](mailto:info@eisalain.com)

#### 6. **School Fees Payment**

We highly commend the parents who kept their fee records up to date and have paid all their dues on time. Parents with outstanding fee dues are requested to clear the account for AY 2023-24 to avoid the consequences below:

- Final Report Cards for AY 2023-2024 will not be released to the fee defaulters.
- Any official letters from the school viz. payment invoices, bonafide letters, conduct certificates, NOCs, etc. will not be issued.
- **Students will be blocked on eSIS and promotion to the next grade level will be withheld** with notification to ADEK, who will not allow document and fee defaulters to join any other school until the fee dues of the school are settled.
- At the end of the official AY 2023-24, parents who failed to clear their outstanding dues will not be offered admission to EIS.

Kindly take serious note of the above and understand your responsibilities.

#### 7. **Transport Fee Update for the Upcoming Academic Year 24/25**

Please be informed of the monthly transport fee adjustment for the upcoming academic year (AY 24/25). After thorough consideration and resource allocation, the school management has decided to apply a **nominal increase to the transport fee from AED 325 to AED 350 per month**.

This adjustment is essential to maintain the high standard of safe and reliable transportation services we provide for our students, including the numerous compliance requirements from the Department of Transport.

The new fee will be effective from the start of the next academic year. We kindly request you to make the necessary arrangements to accommodate this change.

We appreciate your understanding and cooperation. If you have any questions or need further clarification, please do not hesitate to contact the school administration. To sign up and avail of the school transport services, please visit EIS from August 19, 2024 onwards or fill out the 'EIS – **Transport Authorisation Form**' online by clicking the link <http://eisalain.com/for-parents/school-forms>.

#### 8. Baseline Assessment

The Baseline Assessment will take place in September 2024 for KG2 to Grade 9. These will be a part of the formative assessments and will facilitate the target setting for students. Please find concepts and details of Baseline Assessments sent along with this email to help your child revise for a few hours during the summer break and prepare them academically when the school reopens.

#### 9. Deactivation of MS Teams Account

Your child's MS Team account will be disabled on the **20<sup>th</sup> of July 2024**. We urge you to back up or download the lesson materials, activities, etc., for future reference. After this date, nothing can be retrieved from the same.

#### 10. Other Details

The following details will be communicated via the registered parent email during the last week of August 2024.

- ✓ New class lists and timetable
- ✓ Parent Orientation Programme: KG 1 to Grade 9
- ✓ Updated Baseline Assessment Schedule
- ✓ Uniform and Book Sale Information/Schedule

#### 11. Edunation

EIS is gradually transitioning to a more robust learning management system called **"Edunation."** This advanced platform is designed to furnish students, educators, and parents with the requisite tools for a streamlined and interconnected educational experience. A brief overview of this Learning Management System (LMS) is available at this link <https://www.edunation.net/>.

#### 12. Edexcel

EIS will offer the Edexcel programme/curriculum for Grades 9 and 10 students. This International GCSE program is known for developing essential educational skills such as knowledge recall, oral skills, problem-solving, initiative, teamwork, and investigative skills.

Edexcel qualifications offer a flexible pathway to top universities and global opportunities. The International GCSE provides students with a broad knowledge base and lifelong skills, serving as a foundation for higher-level courses like the Advanced International Certificate of Education, Advanced Placement program, International Baccalaureate, and Intermediate Education in State and Central Schools.

Detailed information is available at our school website <https://www.eisalain.com/for-parents/edexcel-igcse-program-grades-9-10>.

#### 13. School Newsletters

The grade-wise newsletter for May and June is attached to this email.

We take this opportunity to express our heartfelt thanks and gratitude to you and your families. May you all have a safe and enjoyable holiday!

With Warm Regards,

**EIS Administration**