

Dear Parent,

As the academic year draws to a close, the management, senior academic and administrative leaders, educators, and staff at Excel International School would like to extend their warmest regards and best wishes to you and your family. This is a moment to reflect on the incredible journey we have shared while celebrating the achievements of your child/children. Your unwavering support has been instrumental in ensuring they receive a high-quality education.

In this message, we would like to emphasize key areas of focus for the upcoming 2025 academic year. Our aim is to continually enhance the educational services we provide to all of our students.

1. Final Open House for the AY 2024-25

We warmly invite you to attend the **Final Open House** for this academic session on **Wednesday, June 25, 2025, from 8:30 AM to 2:30 PM**. This event presents an invaluable opportunity for parents to meet with their child's class teacher and collect final Report Cards (Grades 4 to 8), contingent upon the clearance of fees.

2. Enrolment for Academic Year 2025-26

To secure a place for your child in the upcoming academic year, please ensure the following:

- Clear any outstanding dues from the previous year, and
- Prepare to pay the applicable school fees starting from August 17, 2025 (Sunday) to avoid any disruption in tuition services.

Fee Payment Options:

Payments can be made through onsite transactions at the school or via EduPay for your convenience.

We sincerely appreciate your attention and cooperation regarding these matters.

3. New Admissions to EIS

We are pleased to announce that admissions are still ongoing for all grades from FS2 (KG1) to Year 10 (Grade 9), subject to seat availability. For more information, please visit our school website at www.eisalaian.com.

4. Summer Break Details

Students will have their summer break from **June 28, 2025 (Saturday) until August 24, 2025 (Sunday)**. Please note that the school administrative office will be closed from July 3, 2025, for summer holidays and will resume operations on **August 18, 2025 (Monday) from 8 AM to 2 PM**.

Important Reminder: Any *requests* for official documents (including Report Cards, Transfer Certificates, Payment Invoices, etc.) must be submitted **before June 26, 2025**, as requests made after this date will be processed only after the school reopens in August 2025.

We encourage you to regularly visit our school website at www.eisalain.com for updates. For urgent inquiries during the summer holidays, you may reach out to:

Ms. Norien Sharief

Secretary, Focal Point Management Consultancy

- Phone: 03-7648113
- Email: info@eisalain.com
- Office Timings: 8 AM – 2 PM (Monday – Thursday) and 8 AM – 12 NN (Fridays)

5. School Fees Payment

We commend parents who have diligently kept their fee records up to date and have fulfilled their financial obligations. We kindly urge those with any outstanding fees to settle their accounts for AY 2024-25 promptly. Please be aware of the following implications for fee defaulters:

- Final Report Cards for AY 2024-2025 will not be issued.
- Official documents such as payment invoices, conduct certificates, and NOCs will not be provided.
- Students will be blocked on eSIS, and promotion to the next grade level will be withheld. Additionally, the Abu Dhabi Department of Education and Knowledge (ADEK) will be notified, preventing fee defaulters from enrolling in another school until outstanding dues are cleared.
- Failing to settle outstanding fees of AY 2024-25 could result in the loss of re-enrollment (re-admission) opportunities for the next academic session at EIS.

We urge you to take these matters seriously and fulfill your responsibilities.

6. Transport Fee Update for the Upcoming Academic Year 25/26

As previously communicated, there will be a modest adjustment to the transport fee, increasing from AED 350 to AED 400 per month, effective at the commencement of the next academic year.

Please take note: Registration for the School Bus Service will operate on a first-come, first-served basis. We recognize the significance of reliable transportation for families, and we strongly encourage you to fill out the Transportation Application Form and submit it to our Transport Coordinator, Mr. Shaji, to ensure your child's or children's access to bus services.

For any questions or if you require additional clarification, please don't hesitate to reach out to Mr. Shaji at 055 8251373.

7. Baseline Assessment

The Baseline Assessment is scheduled for September 2025 and will involve students from Year 1 (KG2) to Year 10 (Grade 9). These assessments are integral to our formative evaluation process and will aid in setting targeted learning goals for each student. Attached to this email, you will find detailed information and study materials regarding the Baseline Assessments, designed to help your child engage in productive revision during the summer break and academically prepare for the new school year.

8. Other Details

Additional information will be disseminated to registered parent emails during the final week of August 2025, including:

- New class lists and timetables
- Parent Orientation Programme for FS2 (KG1) to Year 10 (Grade 9)
- Updated Baseline Assessment schedule
- Uniform and Book Sale information and schedule

9. Announcements and Updates

We encourage you to stay updated on EIS news and announcements about the 2025/2026 academic year through Education and the EIS website at www.eisalain.com.

10. School Newsletters

Attached to this email, kindly find the grade-wise newsletters for May and June 2025.

We would like to take this opportunity to extend our heartfelt gratitude to you and your families for a successful AY 2024-25.

Wishing you all a safe, relaxing, and enjoyable holiday!

With Warm Regards,

EIS Administration